

Transition Plan (TP)

<JEP Online Platform >

<Team15>

<Team members and roles>

<date>

Version History

Date	Author	Version	Changes made	Rationale
12/04/13	Cheng,Wei-ting	1.0	<ul style="list-style-type: none">• Changed form TP template	<ul style="list-style-type: none">• For DC Package

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1. Transition Strategy

The transition plan will be executed after all the development activities are done. Transition will give both development team and client a cope of transition and its schedule. What include in this plan is

- **Delivery of the source code and executable program to client side.**
- **Delivery of user manual file and all documents.**
- **Delivery of the document that support future maintainer.**
- **Delivery of the instruction for setting up the system on client side.**
- **Delivery of training plan and recommended skill that a maintainer should have.**

1.1 Transition Objectives

- Deploy the product in JEP house.
- Ensuring the product properly run in JEP house.
- Ensure the product will properly run before the next semester.
- This product is a totally new system to JEP except the registration part.
- **The client will validate all major function and try full operation.**
- **Receive user feedback to validate the system.**
- **After transition is complete development will no longer provide any service.**

1.2 Transition Process Strategy

- **The product delivery and set up at once.**
- **After set up the product the team development will do the alpha testing.**
- **After make sure it work in alpha test, development team will release the beta testing to clients and users.**
- **Also the training will provide during the beta test to client and all document will be delivered.**

2. Stakeholder Roles, Responsibilities and Schedule

Table 1: Transition Schedule

<i>Date</i>	<i>Role</i>	<i>Responsibility</i>	<i>Location</i>
04/14/14	Developer professor	PTR ARB will allowed professors and TAs to evaluate whether the product is ready to release or not.	SAL
04/21/14	Developer client	Deploy the product in JEP	JEP house
04/22/14	Developer	Alpha test	Leavy
04/24/14	Developer Clients	Release beta test to client and user.	JEP house
04/24/14	Developer Client	Training and deliver all document.	JEP house
04/27/14	Client	Release the client and user feedback	JEP house
04/28/14	Client Developer Professor	Operational Commitment Review for Initial Operational Capability	SAL
05/05/14	Client	Client evaluation	SAL